



Date of Issuance: May 27, 2010

Solicitation No. 20110006

Requisition No. _____

Amendment No. 1

Hour and date specified for receipt of offers is changed: No Yes, to: _____ CST/CDT

Pursuant to OAC 580:15-4-5(c)(5), this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:

Oklahoma Health Care Authority
4545 N. Lincoln Blvd, Suite 124
Oklahoma City, OK 73105-3413
or

Personal or Common Carrier Delivery:

Oklahoma Health Care Authority
4545 N. Lincoln Blvd, Suite 124
Oklahoma City, OK 73105-3413

Theresa Isenhour, BS, CPO, Sr. Contract Coordinator
Contracting Officer

(405) – 522-7264
Phone Number

Theresa.isenhour@okhca.org
E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

The attached Bidder's Questions and Answers

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**) Title

Authorized Representative Signature

Description of Amendment - continuing

1. The RFP requests a single page rate for all types of proceedings, depositions, public meetings and hearings, yet these are very different things, for which court reporters charge very different rates, with rates being higher for hearings and meetings than depositions, especially when there is no provision in the contract for the hearing/meeting per Diem rate normally charged by court reporters. The Department would save considerable money if each type of proceeding had different rates requested, rather than one rate that attempts to straddle all rates, with the rate being too high for depositions and too low for hearings and meetings. In most contracts, the bulk of work is in depositions, billing at a lower rate than hearings and/or meetings. Would the Department consider changing the format for submitting pricing?
 - o Response – The pricing structure for this RFP is a per page inclusive of all costs necessary to provide the services detailed in the RFP. Any other submitted pricing structure will result in the Bidder's response being deemed non-responsive and not evaluated for possible award.
2. Is there a current contract available for viewing or downloading?
 - o Response - The Invitation to Bid previously issued for court reporting services by the OHCA is available on our website and may be viewed by utilizing the following link <http://www.okhca.org/about.aspx?id=3407>.
3. Approximately how many proceedings were scheduled in the previous 12 months? How many proceedings were depositions, meetings, or hearings?
 - o Between July 1, 2008 and present the OHCA has utilized a court reporter approximately 25 times. There were no meetings scheduled which required a court reporter and hearings require the use of the Judge's assigned court reporter.
4. Is there a provision intended to compensate reporters and/or videographers for late cancellations or deponent no shows?
 - o Unfortunately there is no such provision. Oklahoma law requires the receipt of services or products prior to payment.
5. Since there is a provision for only a page rate for reporters, does the Department always order a transcript, even if a case settles during or immediately after a proceeding?
 - o The OHCA almost always orders a transcript of a deposition. A transcript of a hearing is on a case by case basis and would be obtained from the court where the hearing occurred.